



# SIR SYED UNIVERSITY OF ENGINEERING & TECHNOLOGY

University Road, Karachi-75300, Pakistan Tel: 34988000-5, 34980059-34980072

## ENROLLMENT SECTION PERFORMA FOR ISSUANCE OF DUPLICATE IDENTITY CARD/ ENROLLMENT CARD

staple  
Recent passport  
size photograph

ID Card

Enrollment Card

Date: \_\_\_\_\_

1. Name: \_\_\_\_\_ 2. Father's Name: \_\_\_\_\_  
(As per Matric Certificate) (As per Matric certificate)

3. Roll No: \_\_\_\_\_ 4. Enrollment No: \_\_\_\_\_

5. Address (Present): \_\_\_\_\_

6. Cell#: \_\_\_\_\_ 7. Email: \_\_\_\_\_

8. CNIC#: \_\_\_\_\_

9. Reason for Duplicate Card(s): \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

10. Clearance from:

Library (Signature with Seal)	DSA Department (Signature with Seal)	Finance Department (Signature with Seal)	DR Academics (Signature with Seal)
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11. Following documents as required are attached:

- Copy of CNIC.
- Photograph(s).
- Original receipt of payment voucher.

12. **Certificate Fee & Processing Time:**

- Rs 100 /-for Duplicate university ID card.
- 200/- for Duplicate Enrolment card.
- Delivery in 03 working days.

**Note:**

Bring original CNIC for collection of ID card /Enrollment card.

Obtain Deposit receipt of this Form from Help desk & bring at the time of collection of ID CARD / Enrolment card.

\_\_\_\_\_  
Receiver's Signature with date

Name: \_\_\_\_\_

CNIC: \_\_\_\_\_

Date: \_\_\_\_\_