



# SIR SYED UNIVERSITY OF ENGINEERING & TECHNOLOGY

University Road, Karachi-75300, Pakistan Tel: 34988000-5, 34980059-34980072

## Application for Issuance of Certificates

**(For passed out students only)**

Ordinary

Urgent

Date: \_\_\_\_\_

The Deputy Registrar  
Sir Syed University Of Engineering  
and Technology Karachi.

### **1. Particulars**

- Name : \_\_\_\_\_
- Father's Name: \_\_\_\_\_
- Roll No: \_\_\_\_\_
- Cell No: \_\_\_\_\_
- Address: \_\_\_\_\_

### **2. Following certificate(s) may kindly be issued to me:**

- Migration / NOC
- English Proficiency
- Character Certificate
- Any other certificate regarding his / her stay / studies in the University.

### **3. Following documents as required are attached:**

- Copy of Verified BS Degree / Transcript / Provisional (any one)
- Paid Fee Challan(s)(Original)

\_\_\_\_\_  
Signature of the Applicant

### **4. Clearance from:**

Finance Department (Signature with Seal)	DSA Department (Signature with Seal)
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\_\_\_\_\_  
Receiver's Signature with date

### **5. Certificate Fee & Processing Time:**

- Ordinary certificate @Rs100 per certificate delivery in 05working days from date of submission of application.
- Urgent certificate @ Rs 300 per certificate delivery - 02 working days from date of submission.

**Note :**

Bring original CNIC for collection of Certificates.

Obtain Deposit receipt of this Form from Help desk & bring at the time of collection of certificates.